

## **HIRING AGREEMENT - 2019**

Hire rate **£12 per hour** (including setting up & clearing up time)

In consideration of the hire fee below the Village Hall agrees to permit the Hirer to use the premises for the purpose described below for the period indicated. This hiring agreement includes the Terms and Conditions of Hiring (attached) which must be read carefully before signing the agreement.

### **- Your Details -**

Name of Hirer:	Organisation:
Address:	Tel No:
	Mobile No:
Post Code:	E-mail address:

### **- Hire Dates & Times, & Hire Fee -**

Day(s), Date(s) and times of start and end of Hire:	
Hire Fee:	A £30 bond may be required for large parties at the Booking Secretary's discretion Separate cheques (payable to Clifton Village Hall) are to be made out for the Bond & the Hire Fee

### **- About Your Event -**

Purpose/Description:	Will tickets be sold for the event? YES NO
Is alcohol to be sold? YES NO	If the answer to any of these questions is "YES" you must obtain our permission on a separate form
Is it a regulated entertainment? YES NO	
Will you provide late night refreshment? YES NO	
The Hall does not have a PRS or PPL Licence.	You may need these to play music
Will there be a Bouncy Castle? YES NO	If YES, check it is adequately insured

### **- Declaration & Consent -**

I agree to be present during the hiring and to comply fully with this Hiring Agreement.	I agree not to exceed the maximum number of people allowed inside the Hall at any one time: 60
If hiring for a commercial event, I will provide the Bookings Secretary with proof of my own Insurance cover against public liability risks.	I accept the Terms and Conditions of hiring & confirm that I am not under 18 years of age.
Your privacy is important to us and we would like to communicate with you from time to time keeping you informed about Clifton Village Hall.	Yes, please send me information by email <input type="checkbox"/> Yes, please send me information by post <input type="checkbox"/>
Signed (Hirer):	Date:

### **- Contact & Privacy -**

Bookings Secretary: Mrs L Stockton, Clifton Village Hall, Newall Carr Road, Newall with Clifton, Otley, LS21 2ES  
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